

Task: O3.1.15 Issue a Pilot Certificate Based on a Foreign Pilot License under 14 CFR § 61.75													
Function: 3.0 Certification													
Duty: 3.1 Airman Certification													
Previous Task Analysis:						Difficulty: 2		Criticality: Y					
						Importance: 4		Time:					
						Frequency: 4		Job Aid: N					
PTRS Tracking						Specialty							
1533						S	O	M	E	F	A	C	T
							P						

Legal References:

49 USC 40104 Promotion of Civil Aeronautics and Safety of Air Commerce
49 USC 40105 International Negotiations, Agreements, and Obligations
49 USC 40113 Administrative
49 USC 44702 Issuance of Certificates
49 USC 44703 Airman Certificates

Purpose:

To determine an applicant's eligibility for a pilot certificate or rating on the basis of a foreign pilot license and to issue the pilot certificate to an eligible applicant

Significant Interfaces:

Applicant
Flight Standards District Office
Airman Certification Branch, AFS-760

Procedural Guidance:

14 CFR Part 61, Certification: Pilots, Flight Instructors, and Ground Instructors
14 CFR Part 91, General Operating and Flight Rules
14 CFR Part 187, Fees
Order 8900.1, Flight Standards Information Management System (FSIMS)

NOTE: Ensure you are using the most current information. The Flight Standards Information Management System (FSIMS) may be used to obtain current guidance.

Forms:

FAA Form 8000-36, PTRS Transmittal Form
FAA Form 8060-4, Temporary Airman Certificates
FAA Form 8710-1, Airman Certification and/or Rating Application
AC Form 8080-2, Knowledge Test Results

1. Receive a request for certification from a foreign pilot in accordance with 14 CFR § 61.75
 - K: 14 CFR § 61.75
 - K: Order 8900.1, Vol. 5, Chap. 2, Sec. 14
- 1.1 Open PTRS record
 - K: Order 1380.51
 - K: Order 8900.1, Vol. 5, Chap. 2, Sec. 14
- 1.2 Advise applicant of required documentation
 - K: 14 CFR § 61.75
 - K: Order 8900.1, Vol. 5, Chap. 2, Sec. 14
2. Establish applicant's eligibility and review documentation
 - K: 14 CFR § 61.75
 - K: Order 8900.1, Vol. 5, Chap. 2, Sec. 14
- 2.1 If applicant is not eligible, return documentation and debrief applicant
 - K: Order 8900.1, Vol. 5, Chap. 2, Sec. 14
- 2.1.1 Close PTRS record
 - K: Order 1380.51
3. Determine if instrument privileges are warranted
 - K: Order 8900.1, Vol. 5, Chap. 2, Sec. 14
4. Issue temporary airman certificate with ratings and limitations
 - K: 14 CFR § 61.75
 - K: Order 8900.1, Vol. 5, Chap. 2, Sec. 14
5. Advise applicant of 14 CFR Part 91 requirements
 - K: 14 CFR Part 91
 - K: Order 8900.1, Vol. 5, Chap. 2, Sec. 14
6. Document certification
 - K: Order 8900.1, Vol. 5, Chap. 2, Sec. 14
7. Close PTRS record
 - K: Order 1380.5